

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

t: 03450 450 500  
f: 01954 713149  
dx: DX 729500 Cambridge 15  
minicom: 01480 376743  
[www.scambs.gov.uk](http://www.scambs.gov.uk)



Tuesday 9 February 2010

To: Chairman – Councillor Ray Manning  
Vice-Chairman – Councillor Tom Bygott  
Members of the South Cambridgeshire Local Strategic Partnership Board –  
D Ball, J Barker, P Barlow, J Bridge, T Cooper, M Farrar, M Gyte, GJ Harlock,  
M Lawrence, K Lloyd, A Mackintosh, J Maxwell, S Moir, R Needle, Tony Orgee,  
J Reeve, A Smith and D Spreadbury

Quorum:

Dear Councillor

You are invited to attend the next meeting of **SOUTH CAMBRIDGESHIRE LOCAL STRATEGIC PARTNERSHIP BOARD**, which will be held in **MONKFIELD ROOM, FIRST FLOOR** at South Cambridgeshire Hall on **WEDNESDAY, 17 FEBRUARY 2010** at **2.00 p.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started.

Yours faithfully  
**GJ HARLOCK**  
Chief Executive

**Requests for a large print agenda must be received at least 48 hours before the meeting.**

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	AGENDA	PAGES
1.	Introductions and Apologies	
2.	Declarations of Interest	
3.	Minutes of Previous Meeting (14.05)	1 - 4
4.	Fulbourn Parish Plan Presentation (14.10)	
5.	Cambridgeshire Together Briefing (14.25)	5 - 6
6.	Cambridgeshire Together Rural Strategy (14.30)	7 - 28
7.	Local Transport Plan 3 Presentation (14.45)	
8.	Tackling Health Inequalities Strategy (15.05)	29 - 32
9 (a)	LPSA Reward Grant Update Report (15.20)	33 - 48

<b>9 (b)</b>	<b>Sustainable Parish Energy Partnership (15.30)</b>	<b>49 - 58</b>
<b>10.</b>	<b>Economic Downturn (15.45)</b>	<b>59 - 64</b>
	<b>INFORMATION ITEMS (15.55)</b>	
<b>11.</b>	<b>Comprehensive Area Assessment Results</b>	<b>65 - 68</b>

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

While the District Council endeavours to ensure that visitors come to no harm when visiting South Cambridgeshire Hall, those visitors also have a responsibility to make sure that they do not risk their own or others' safety.

### **Increased hygiene at South Cambridgeshire Hall**

In light of the swine flu pandemic, we have intensified our usual cleaning routines in council buildings. We have also introduced hand gel dispensers throughout the offices, including public areas. When visiting South Cambridgeshire Hall you are encouraged to use these facilities if and when required to help limit the spread of flu.

### **Security**

Members of the public attending meetings in non-public areas of the Council offices must report to Reception, sign in, and at all times wear the Visitor badges issued. Before leaving the building, such visitors must sign out and return their Visitor badges to Reception.

### **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

- **Do not** use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

### **First Aid**

If someone feels unwell or needs first aid, please alert a member of staff.

### **Access for People with Disabilities**

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Hearing loops and earphones are available from reception and can be used in all meeting rooms.

### **Toilets**

Public toilets are available on each floor of the building next to the lifts.

### **Recording of Business**

Unless specifically authorised by resolution, no audio and / or visual or photographic recording in any format is allowed at any meeting of the Council, the executive (Cabinet), or any committee, sub-committee or other sub-group of the Council or the executive.

### **Banners, Placards and similar items**

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

### **Disturbance by Public**

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

### **Smoking**

Since 1 July 2008, the Council has operated a new Smoke Free Policy. Visitors are not allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

### **Food and Drink**

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### **Mobile Phones**

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